

## JOB DESCRIPTION

# Concession Stand Attendant

<b>Job Title:</b>	Concession Worker
<b>Company:</b>	Oak View Group
<b>Venue:</b>	SOEC
<b>Wage:</b>	\$18/hr
<b>Hours:</b>	Part-Time
<b>Department:</b>	Food & Beverage
<b>Reports To:</b>	Food & Beverage Management

**Overview:** The Concessions Stand Attendant assists in the preparation and staging of all food & beverage items within their assigned location and ensures quality of food presentation. Additionally, they will be interacting with guests and providing assistance in all transactions, including cash handling duties where needed. Must be able to maintain excellent attendance in accordance with the attendance policy.

### Responsibilities:

- Assists in ensuring all food & beverage products are fully stocked in designated location.
- Ability to assist in building orders, preparing food, packaging food, and knowledge in all areas of concessions operations.
- Responsible for maintaining stock and supply levels and communicating to management of low stock items.
- Listening and responding to customer requests or concerns
- Responsible for maintaining a clean and organized workspace including but not limited to disposal of garbage & cleaning dishes.
- Serve beverages to guests including alcoholic beverages (Serving It Right Certificate required) responsibly.
- Must check guest's ID in accordance with state/federal regulations to verify minimum age requirement for purchase of alcoholic beverages.
- Maintains sanitation, health and safety standards in work areas

### Qualifications:

- Willingness to be open to learning and growing
- Interpersonal skills to work as an integral part of a team
- Appropriate interpersonal/personal boundaries

- Maturity of judgment and behavior
- Accepts full responsibility of their actions and how these may affect others
- Understands and follows all policies & procedures
- Maintains high standards for work areas and appearance, presents self in a highly professional manner to others and understands that honesty & ethics are essential
- Maintains a positive attitude toward the position & the company and appreciates that promptness and attendance at work is a part of sustaining a professional relationship
- Maintains pleasant and professional relationship with co-workers & assists as needed
- Remains positive about the team and facilitates an optimistic approach to resolution of issues
- Maintains productive, effective and professional relationships with all departments.

**Application Process:** To apply for this position, please submit your resume to [joe.northcott@oakviewgroup.com](mailto:joe.northcott@oakviewgroup.com) or contact Joe Northcott at 250-487-9194



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